

# Hosting your event at the KDCC during the COVID-19 Pandemic



## KDCC IS OPEN FOR EVENT RENTALS:

**Monday to Friday** 8:30am to 5:00pm **Saturday to Sunday** 8:30am to 4:00pm

## PRIVATE GATHERINGS

Private Gatherings of fewer than 50 participants for a seated event do not require an operational plan. Any event with a public component must have an operational plan submitted and approved by Yukon Government.

## COVID-19 QUESTIONNAIRE

The KDCC will require a completed COVID-19 questionnaire for each participant to be kept on file by the event organizer and a list of participants submitted to the KDCC prior to the event.

## ROOM RENTAL RATES AND OCCUPANCY

	Rate	Theatre	Rectangles	Hollow Square	Classroom
<b>Longhouse</b>	\$2000 / \$1000	50	50	30	42
<b>Multi-Purpose Room</b>	\$800/ \$450	30	25	20	24
<b>Artist Studio</b>	\$300			10	7
<b>Classroom A</b>	\$300			8	7
<b>Classroom B</b>	\$200			4	5
<b>Elder's Lounge</b>	\$200			6	6
<b>Kitchen</b>	\$300				
<b>Fire Pit</b>	\$125/ 350	30			
		With Walls	No Walls		
<b>Tent Area</b>	\$900	50	100		

**FULL DAY** rates include up to 8 hours of rental time. **HALF DAY** rates are available for the Longhouse and Multi-Purpose Room and include up to 4 hours of rental time.

## CATERING:

The KDCC is currently providing limited catering service, please speak to the Events Team for details. All other catering must be provided by an approved caterer and follow the regulations for food service.

The client is responsible for ensuring that all catering and waste is removed from the KDCC prior to the end of the rental period. Any food or waste left behind will incur a cleaning fee.

## AV:

Take your meeting digital with our complimentary high speed WiFi. The KDCC can assist with both large and small groups including meeting recording and webcasting. Please contact the Events Team for more details.

**FOR MORE INFORMATION OR TO BOOK YOUR EVENT, PLEASE CONTACT OUR EVENTS TEAM AT:**

867-456-5322 | [events@kdcc.ca](mailto:events@kdcc.ca) | [www.kdcc.ca](http://www.kdcc.ca)