

RENTAL RATES

Equipment Rental	2026/2027
Catering Equipment	
Plate ware (dinner plates, dessert/salad plates)	\$4 Package Price: per place setting
Cutlery (dessert forks, dinner forks, dinner knives, teaspoons, tables spoons)	
Glassware (water goblets, coffee cups, wine glasses, highball glasses)	
Black Linen Napkins	\$2
Steamtable (4 inserts)	\$50
Conference Items	
4' x 8' Stage Units	\$40
Stage Backdrop	\$110
8'-12' Pipe & Drape	\$30
8'-12' Truss Genie Pair	\$95
Flip Chart	\$20
Portable White Board	\$20
Photocopies-per page	\$0.35
Lectern (Podium)	\$50
Extra Charges & Fees	
Room Flip Fee: <i>Change from one layout to a different layout within the same day</i>	
Longhouse	\$250
Multi-Purpose Room	\$200
Artist's Studio	\$100
Classroom A	\$50
Classroom B	\$50
Early Access Fee: <i>Access prior to 8am</i>	
Per Hour	\$60
Extra Cleaning Fee: <i>When extra cleaning is required of KDCC team</i>	
Per Day	\$250
Security Rate: <i>Mandatory for all event serving alcohol</i>	
Per Hour	\$55
Statutory Holiday Fee: <i>Charged for events held on a stat holiday</i>	
Per Day	30% Surcharge On Room Rental
Overtime Fee: <i>Charged when client stays past contracted end time</i>	
Per Hour	\$200
Extra Waste Removal: <i>Compost, recycling, garbage</i>	
Per Pick Up	\$350



FAQ
Does KDCC allow liquor service?
Yes. The client must obtain a liquor license through the Government of Yukon, bring their products and bar service provider. KDCC contracts a security guard at all events hosting liquor service at a charge back to client. Liquor Policies apply.
Can I use the Kitchen?
The kitchen is a separate rental space, just like a meeting room, and is only accessible when it is included in your rental contract.
Can we bring own our food & beverages without renting the kitchen?
Yes. Please note some vendors, do request their clients to rent the kitchen.
Can we order catering through KDCC?
We do not have any KDCC catering services. This includes water service, bussing or any other services with food or beverage.
How can I rent plates, glassware and cutlery?
Placesetting are only rented in combination with kitchen rental. The cost includes your different styles and sizes of plates, cutlery, and glassware. The client is responsible for the set up, bussing and washing of rented dishware.
When can I access rented space?
From the start time of your contract until the end time. This will include any time you and your team need for set up, take down, and food preparation. Please clarify with your vendors what timelines they need access to KDCC for their set up and preparation.
Can my vendor reach out to the KDCC?
While we enjoy collaborating with external vendors, we ask that all communication be managed by the client. To maintain a clear and efficient line of communication, KDCC cannot accommodate vendors contacting us directly regarding client events. Please ensure all event logistics and vendor needs are communicated to us by the client.
Best Practices:
We recommend connecting with your vendors early to understand their requirements and how these may affect the venue, such as building access times, room setup, catering needs, and décor limitations. We rely on our clients to ensure all attendees are informed of and adhere to the policies and conditions agreed to in the contract.